

# GREETINGS

## FORMAL GREETINGS

- Good Morning
- Good Afternoon
- Good Evening
- Hi, how are you ?
- Hi, it's nice to see you
- Hello. How have you been ?
- Hello. What a pleasure to meet you ( again )
- Hello. What a pleasure to see you ( again )
- I'm ( very ) pleased to meet you ( again )
- I'm ( very ) pleased to see you ( again )
- I'm ( very ) honored to meet you

## U S E

- OFFICIAL SITUATIONS
- IN BUSINESS
- BETWEEN PEOPLE OF DIFFERENT AGES

## INFORMAL GREETINGS

- Hey, how's it going ?
- Hi, how're you doing ?
- Hi, how are you ?
- Hi, it's nice to see you
- Hi, what's up ?

## TITLES

- Mr
- Mrs
- Miss
- Ms
- Dr
- Prof

## U S E

- CASUAL SITUATIONS
- SOCIAL SITUATIONS
- AMONG PEOPLE OF THE SAME AGE GROUP

**FORMAL GREETING + TITLE + LAST NAME**

Ex.: Good Evening Mr. Silva

**INFORMAL GREETING + FIRST NAME**

Ex.: Hi Tania

# M E E T I N G P E O P L E

- ( It's ) Nice to meet you
- Glad to meet you
- Happy to meet you
- I'm ( very ) pleased to meet you
- It's ( very ) good to meet you
- It's ( certainly ) a pleasure to meet you

# I N T R O D U C I N G Y O U R S E L F

## F O R M A L

- Hello. My name is .....
- I don't think we've met. I'm .....

## I N F O R M A L

- Hi. I'm .....
- Hi. My name is .....
- Hello. This is .....

Ex.: I don't think we've met before. My name is Richard Gere  
This is Anthony

# I N T R O D U C I N G P E O P L E

## F O R M A L

- I'd like you to meet my  
friend  
wife  
lawyer  
boss  
secretary

## I N F O R M A L

- This is my  
friend  
maid  
nurse  
Sue's husband  
Ted

Ex.: I'd like you to meet my Marketing Director. Mr. Pushkin  
This is my mother's scort Maria  
This is my dancing partner Nalu

## **SAYING HELLO**

GOOD MORNING

GOOD AFTERNOON

GOOD EVENING

GOOD NIGHT

HELLO

HEY

HI

## **SAYING GOOD BYE**

GOOD BYE

SO LONG

BYE BYE

SEE YOU ( SOON / LATER )

SEE YOU TOMORROW

SEE YOU ON FRIDAY  
( AFTERNOON AT 3:00 PM )

ANY TIME

## **THANKING SOMEONE APOLOGIZING**

THANKS

THANK YOU VERY MUCH

THANK YOU SO MUCH

THANKS A MILLION

THANKS A LOT

MANY THANKS

EXCUSE ME

I'M SORRY

I BEG YOUR PARDON

I'M ( SO / VERY ) SORRY

I'M REALLY SORRY

I'M TERRIBLY SORRY

## **ACCEPTING THANK**

YOU'RE WELCOME

NOT AT ALL

DON'T MENTION IT

## **ACCEPTING AN APOLOGY**

THAT'S OK

THAT'S ALL RIGHT

# NOT ACCEPTING AN APOLOGY

I DON'T ACCEPT YOUR APOLOGIES

## SUBJECT PRONOUNS ADJECTIVES

I - EU  
MINHA(S)

YOU - VOCE  
SUA

HE - ELE

SHE - ELA

IT - ELE(A) ANIMAIS/COISAS  
DELE(A)ANIMAIS/COISAS

WE - NOS  
NOSSO(S) / NOSSA(S)

YOU - VOCES  
VOCES

THEY - ELES / ELAS  
DELAS

## POSSESSIVE

MY - MEU(S) /

YOUR - SEU /

HIS - DELE

HER - DELA

ITS -

OUR -

YOUR - DE

THEIR - DELES /

## DEMONSTRATIVE PRONOUNS

THIS - ESTE / ESTA  
ESTES / ESTAS

THESE -

THAT – AQUELE / AQUELA  
AQUELES / AQUELAS

THOSE –

**WHAT ... ?**

O QUE / QUAL / QUAIS ... ?

**WHICH ... ?**

QUAL (PARA UM PEQUENO GRUPO)...?

**HOW ... ?**

COMO ... ?

**WHO ... ?**

QUEM ... ?

**WHY ... ?**

POR QUE ... ?

**WHERE ... ?**

ONDE ... ?

**WHEN ... ?**

QUANDO ... ?

**Porque eu tenho dificuldade de aprender inglês ?**

**Agradeço a participação de todos**

**Contem comigo no que eu puder ajudar**

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